Charity Commission No:1037344

ISSUE DATE September 2022

Welcome to our school

This information sheet has been compiled by the PTFA 'Friends of Hughenden Primary School' especially for you, as a new family joining our school community.

Introducing the PTA committee board

Chair	Secretary	Treasurer
Kate Peake	Alka Dass	Monika Brooks
As Chair I hope to facilitate fun, family friendly, fundraising activities and engage more families in supporting our school community.	I am really excited about giving the children, school and parents the support they need and getting as many parents involved to benefit the children of Hughenden Primary School .	I have been an active participant with Friends of Hughenden for a few years and I can't wait to get stuck in, helping to organise more fun activities for the children and hopefully a few for the parents too!

Why do we have PTFA?

Mission Statement:

To advance the education of pupils in the school by developing effective relationships between the staff, parents and others associated with the school. To raise funds to enable the school to purchase valuable 'extra' items that enhance the learning environment for our children.

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All parents and members of the school community are encouraged to get involved, even if they only have a small amount of time available. All families are automatically members of the 'Friends of Hughenden Primary School' PTFA when their child joins our school.

The PTFA is extremely conscious of the ethos and diversity of our school, and we try very hard when organising and planning events to respect this. Not all of our events are run as fundraisers. We fund fun events for our children's enjoyment such as the Christmas party, when we fund a professional entertainer and token gifts for each child.

How can you get involved?

Many hands make light work, and the more support and volunteers we have the better! The board ensures the day to day running of Friends PTFA Committee but can't run it alone! We rely heavily on our Class Reps and Volunteers.

Our Annual General Meeting (AGM) is held at the beginning of the academic year and provides an opportunity for all parents to come along and hear in more detail about the work of the PTFA , the events we have run, the funds we have raised and how the money has been spent. It is also the occasion when we elect our new committee members and class representatives.

Our class representatives undertake a very important role. Class representatives provide a link between individual class parents and the PTFA committee. The support from class representatives is vital when it comes to organising our main events from selling tickets to organising rotas of help.

If you are interested in getting involved in the committee, acting as a class representative, PTFA volunteer, or have any fundraising ideas please do not hesitate to come to our AGM in September or contact us at: friends.hughedenprimary@gmail.com

Events we have run to raise money

Like most PTFAs, the majority of our funds are raised through the events that we run. Some of our popular events and initiatives include:

Halloween Community Trail	Mufti Days
Jubilee Fete	Design your own Christmas cards
Children's Discos	Easter Trail
Stay N Play BBQ's	Mufti Days
Second Hand Uniform Sale.	Doughnut Sales
Reduced cost theatre tickets	

Friends of Hughenden Primary School(PTA)
Hughenden Primary School
Spring Valley Drive
High Wycombe
Bucks
HP14 4LR

FRIENDS
of Hughenden Primary School

Tel: 01494 562501 /07789227198
Email: friends.hughendenprimary@gmail.com
Head Teacher: Mrs Mann
Friends of Hughenden PTA Chair person: Mrs K Peake

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There is always a regular programme of events. Our aim is to host events that are fun for the children, it is always great to see them enjoying the events or enjoying using a piece of new equipment that the PTFA has donated. We also raise money in other ways too. Donations from parents are extremely important. You can donate time, money, items for sale, raffle prizes and auction lots or offers of services and skills.

How can you help raise funds for our projects throughout the year?

1) Amazon Smile. Earn money for our school on every item you purchase.

2) Stikins: Stick in Name Labels. If you are ordering Stikins name labels PLEASE use the fundraising number 10300 so that we get 15% commission. https://www.stikins.co.uk/

3) Clothes Recycling Bin . Donate any clean, unwanted adults and children clothing, paired shoes, handbags and linen.

How we spend the money we raise

PTFA funds are not generally spent on improving the fabric of the school building as this
is the responsibility of the school Governing Body. Our Constitution commits the PTFA to spending money on things that will benefit students directly. In 2021-22 we donated £1,500 to enable school purchase the RWI Phonics reading scheme books to support the curriculum.

How can you keep up to date with our events and activities?

1) We use Classlist to convey information to parents regarding our activities. Classlist is a virtual communication platform for the PTA to reach all the parents, organise events, fundraise and recruit volunteers. Classlist is unique to your school and only accessible to approved users. Parents can also use it to contact each other about play dates, parties and more. What's more, it's completely free to use and data protection registered with the ICO, so you can trust that your parent details are safe and never passed to third parties. We also use Classlist to sell tickets for our events. **You can find us through www.classlist.com and searching for Hughenden Primary School**

2) FaceBook @Friendsofhughendenschool

3) School Website https://www.hughendenprimary.co.uk/website/friends_of_hughenden_school/122100

We are very proud of our school, and its community and we look forward to welcoming you in September.

Best Wishes

Friends of HPS