



# Hughenden Primary School

Working together, Empowering Lives, Enriching Minds

## Newsletter – May 2018

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May 2018

Dear Parents,

### SCHOOL NEWS

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#### GDPR New Processes

##### New Annual Consent Form

In order for us to be GDPR compliant, we ask that all parents complete the new annual consent form that went out in children's book bags yesterday and was also emailed out to parents. Could all parents please return this to the school office by the 4<sup>th</sup> of June.

##### Newsletters

After 25th May we will no longer be allowed to email newsletters out to parents. Instead we will be signposting to where you can read it on our school website.

##### Clubs and Hot Lunches

As you will be aware from the letters we have sent out, there are some essential changes coming into effect after May half term with regards to club bookings and paying for hot lunches for your children. With GDPR coming into force on the 25th May 2018, it is necessary to impose some changes that will alter the way parents pay for external services. Up to now, we have been able to accept cash or cheque payments from parents in the school office but from the 25th May 2018 this is no longer permitted. This is to enable us to be compliant with the new data protection laws.

All booking forms and payments for clubs will have to either be posted to the club direct, handed directly to the person running the club or via an online booking system and BACS/online banking payment. Some of our clubs already use an online method. Please note this may differ depending on the club. Full details will appear on their next club letter giving you details of how to book and pay. We will continue to post our Clubs Timetable on the school website under 'Clubs' to enable you to print booking forms at home and we are happy to continue providing copies of any club letter upon request, but all completed booking forms and payments must be posted directly to the club you are booking with.

All payments for Dolce must now be made either by setting up a Direct Debit or by calling Dolce Customer Services and making an online payment by debit card. The number to call is 01937 581427. Please note that you have a responsibility to ensure there are sufficient funds on your child's account to cover the cost of any lunch taken. The best way to avoid going into deficit is to set up a Direct Debit. You can access the Direct Debit form by logging into your Live Kitchen account. This is the easiest way to manage payments. Please contact us if you need a reminder of your login details.

#### School Reports

Children's end of year school reports will be sent home on Wednesday the 11<sup>th</sup> of July. You will have the opportunity to raise any general queries at our Open Day.

## **Open Day**

We will be holding an Open Day on Monday the 16<sup>th</sup> of July. The first time slot for this will be from 2:30 to 3:15 and the second will be from 3:45 to 4:30. Teachers will not be available to talk to between 3:15 to 3:45 as they will be seeing the children out safely. Parents are welcome to visit and look around the school, visit new teachers and visit new classrooms and talk to staff. Please note if you need a separate appointment please contact the school office to arrange.

## **Lost Property**

Please could all parents check lost property before the end of term as we will be donating any unclaimed and unnamed items to charity.

## **Forgotten Eschools Passwords**

If you have forgotten your log in details for Eschools and you have provided the school with an email address for yourself, you can use the forgotten password function rather than contacting the office for a new password. This also enables you to be able to use your email address in place of your username.

If you contact Eschools directly, they will be unable to provide you with a new password as they can't be certain of your identity over the phone.

If you have any questions or are having difficulty resetting your password, please do not hesitate to contact the school office.

## **Stamp Collection**

Alissa has now collected approximately 21,000 stamps for the save the albatross stamp appeal! Due to this amazing achievement, Alissa has been invited to RSPB headquarters in half term to hand over her stamp collection, have a little thank-you presentation made to her and have a photo taken.

## **First Aid Training**

If you require or would like First Aid training, Thames Training can offer a range of courses to suit your needs. If you are interested, please visit [www.thamestraining.co.uk](http://www.thamestraining.co.uk) for more information.

## **AJD Football Holiday Camps**

AJD football have managed to gain further funding for their holiday camps in May half term following the success of their recent Easter Camps, again making the camps even more affordable for parents. Camps are running out of Cressex AstroTurf in High Wycombe again, and the fully qualified and DBS checked coaching team are planning to make the May HT camps packed with lots of fun activities for all ages and ability levels. This holiday camp will be running from Tuesday 29<sup>th</sup> May until Thursday 31<sup>st</sup> May.

If you would like to book your child into this then please visit <https://www.ajdfootballcoaching.com/> for more information.

## **Clubs**

For information on the times of our school clubs, please refer to the timetable on our website.

Enjoy the half term and see you on the 4th of June!

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SPRING 2018 DATES

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W/C Monday 28th May	HALF TERM
Monday 4th June	BACK TO SCHOOL
Wednesday 6 <sup>th</sup> June	Able Writers Day at Manor Farm Junior School – Selected children only
Tuesday 19 <sup>th</sup> June	Year 3 Trip to Living Rainforest
Monday 25 <sup>th</sup> of June	Big Bang Science Conference – Selected Children from Year 6 Year 4 trip to Oxford Botanical Gardens
Wednesday 27 <sup>th</sup> of June	Foundation Class Trip to Oxford Botanical Gardens
Thursday 5 <sup>th</sup> July	Sports Day
Saturday 14th July	Hughenden Village Day
Monday 16 <sup>th</sup> July	Open Day
Friday 20 <sup>th</sup> July	Friends Stay and Play
Tuesday 24th July	LAST DAY OF TERM – FINISH AT 1:30PM – Quacker’s will be running their after school club from 1:30pm – 6:00pm

**Headteacher: Mrs Sarah Leighton**

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